

Albion Park Little Athletics ANNUAL GENERAL MEETING MINUTES

Meeting:	Albion Park Little Athletics AGM			Date:	1 May 2018
Venue:	Albion Park Bowling Club - Illawarra Highway Albion Park			Time:	7.15pm
Attendees:	Robyn Harvey Patrick McPhillips David Pomery Sue Goncalves Renee Wright Kareena Sacco Katie Dent Crystal Woll	President / Canteen Vice President Secretary Assistant Secretary Treasurer/Uniforms Registrar Assistant Registrar Championships Officer	Ian Blakey Charleen Campbell David Kerr Colin Nicol Dale Wright		
Apologies:	Troy Meyers, Kelly McGrath, Becky Amidzovski, Rick Watkins, Julie Lyons, Robyn Shaw				
Item No.	Agenda Item				
1.	Welcome The President welcomed all those present and opened the meeting at 7.35pm.				
2.	Confirmation of Previous Minutes Minutes of the previous meeting were read by the President and adopted as a true and accurate representation of the meeting. Moved: Robyn Harvey Seconded: Crystal Woll				
3.	Business Arising from Previous Minutes Nothing to report.				
4.	Incoming and Outgoing Correspondence Incoming: LANSW - Centre Affiliation Form 2017/18 Outgoing: Completed Centre Affiliation Form 2017/18 - LANSW 2017 AGM Minutes + financial statements + Annual report – LANSW It was noted that Inward correspondence be received and outward correspondence be approved. Moved: Pat McPhillips Seconded: Kareena Sacco				
5.	Business Arising from Correspondence Nothing of importance was noted.				
6.	Presentation of Annual Reports				
	President's Report	Attached	Accepted: Crystal Woll	Seconded: Pat McPhillips	
	Treasurer's Report	Attached	Accepted: Katie Dent	Seconded: Pat McPhillips	
	Accounts	Attached	Accepted: Sue Goncalves	Seconded: Kareena Sacco	

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7.	Election of Committee for the 2018/2019 Season		
	The President declared all positions vacant and called for nominations from the floor.		
	POSITION:	POSITION HOLDER:	NOMINATED BY:
	President:	Crystal Woll	Kareena Sacco
	Vice President:	Pat McPhillips	Robyn Harvey
	Secretary:	Vacant	
	Asst Secretary:	Sue Goncalves	Crystal Woll
	Treasurer:	Katie Dent	Renee Wright
	Public Officer:	Troy Meyers	Crystal Woll
	Registrar:	Kareena Sacco	Sue Goncalves
	Asst Registrar:	Vacant	
	Recorder/s:	Kelly McGrath Julie Lyons	Kareena Sacco Ian Blakey
	Uniform Officer:	Renee Wright	Dale Wright
	Head Canteen:	Robin Harvey	Katie Dent
	Assistant Canteen:	Ian Blakey	Robyn Harvey
	Promotions Officer:	Robin Harvey	Sue Goncalves
	Equipment Officer:	David Kerr	Ian Blakey
	Grounds Team:	Colin Nicol Robyn Harvey	Pat McPhillips Kareena Sacco
	Media Liaison Officer:	Dale Wright	Katie Dent
	Chief Starter:	Vacant	
	Championships Officer:	Crystal Woll	Ian Blakey
	Roster Officer:	Charleen Campbell	Crystal Woll
	Webmaster:	Joshua Woll	Katie Dent
	General Committee:	Becky Amidzovski Tracey Thompson	Crystal Woll Katie Dent
			Sue Goncalves Kareena Sacco Robyn Harvey

7.	<p>General Business</p> <ul style="list-style-type: none"> The outgoing President thanked the past committee for all their effort over the last 12 months and wished the new committee all the best for the coming year. The outgoing Treasurer made note of the need to change authorisations on the clubs bank accounts. Due to the appointment of new committee positions at the AGM new signatories will be required for access to the clubs bank account held at Horizon Credit Union Albion Park. <p>Members to be removed:</p> <p>Renee Wright - Treasurer Robyn Harvey - President</p> <p>To replace these outgoing members bank account details will now be given to the following new members of the Executive Committee. Signatories to be added:</p> <p>Katie Dent - Treasurer Crystal Woll - President</p> <p>Patrick McPhillips – (Vice President) and Susana Goncalves – (Assistant Secretary) are already signatories and will remain so in their current positions.</p> <p>Incoming Treasurer to organise.</p>
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	<ul style="list-style-type: none">• The Assistant Secretary distributed the School Carnival list to 1st May and asked for volunteers to assist opening or closing sheds and with canteen when required. Volunteers to nominate name on master list. First carnival 11th May 2018.• The outgoing Secretary reminded the new committee that the Annual Report, 2018/19 Affiliation forms, financial statements and AGM Minutes all need to be sent to LANSW by 31st May 2018. Assistant Secretary to organise. He also noted the possible need to submit Annual Statements and other relevant forms to NSW Dept. of Fair Trading along with any fees. Public Officer to organise if required.• The President spoke briefly on the LANSW school visits program, noting they closed on the 21st May. Brochures will be sent to schools from LANSW, however Affiliation forms need to be completed prior.• The President also noted LANSW had asked if APLAC would like to be involved in a Disability workshop which would be run at the zone level. 12-15 attendees would be required however. This matter is open for further discussion.• APLAC was also asked by LANSW to pilot a Para Athletes program. President to organise.• The Assistant Secretary asked if 3 photos for the Stronger Communities Grant Final Report could be supplied. Starting Blocks, Marquee and possibly High Jump mats if supplied before report deadline.• The Assistant Canteen Officer noted that two plastic hurdles were missing and we needed to account for our equipment. He suggested an equipment list be prepared and items be signed out and in and if damaged this be noted on the form. Equipment Officer to organise.• Assistant Canteen Officer also noted the need for help in the canteen and at school carnivals and Friday nights.• The President noted the LANSW AGM would be held in Kiama on 21st-22nd July 2018. The President and Canteen Officer would attend on 21st and 22nd respectively.
8.	<p>Next Meeting</p> <p>Tuesday 29th May 2018 General Committee Meeting 7.15pm Albion Park RSL</p> <p>All Welcome</p> <p>Next AGM – TBA</p>
9.	<p>There being no further business the meeting was declared closed at 9.20pm</p>